

**QUAD-PARISH PASTORAL COUNCIL MEETING MINUTES - APPROVED 4/28/2015**

March 24, 2015

Annunciation Adult Faith Formation Room #105 – Annunciation Parish, 7:00 p.m.

ANNUNCIATION PARISH REPRESENTATIVES:	Lori Bankson Donna Bouressa Jane Giese	Jackie Krajewski Chris Kust Joann Vaile
ST. JOSEPH PARISH REPRESENTATIVES:	Sue Adler Shelly Bitters Mary Brooks Kathy LaLuzerne	Betty Mailhiot Lynn Mincheski Marlene Smith
ST. JUDE PARISH REPRESENTATIVES:	Clay Aumann Patrick Costello Rheda Jelen	Terry Pasterski Susan Straubel
ST. PATRICK PARISH REPRESENTATIVES:	Nancy Cornwell Mary Ann Daniel Ann Hanchek	Mary Simonis Carolynne Younk Sharon Zakowski
PASTORAL STAFF:	Father Donald Everts	

CALL TO ORDER:	The meeting was called to order by Father Don and opened with a prayer led by Rheda Jelen.
REVIEW AND APPROVAL OF MEETING MINUTES AND AGENDA:	The quad-parish pastoral council meeting minutes of February 24, 2015 were reviewed and approved as submitted.  The meeting agenda was approved as distributed. Several additional topics were presented and those discussions are noted below.

TOPIC:	REPORT/DISCUSSION:	ACTION:
<b>COMMISSION REPORTS:</b>	<p>In addition to the written commission reports that were distributed with the meeting agenda, the Annunciation Parish representatives were asked to give updates on any additional information from the commissions.</p> <ul style="list-style-type: none"> <li>• Community Life Commission –               <ol style="list-style-type: none"> <li>1. Items Needing Council Approval: None.</li> <li>2. Upcoming Events / Activities of Commission: Council members were directed to the Community Life Commission report that was distributed with the meeting agenda. The commission will be providing the meal at the St. John the Evangelist Homeless Shelter on March 31<sup>st</sup>. St. Jude Parish has been asked to host a Life Line screening. The commission is determining what this entails and will discuss more at its next meeting. The Welcome Bags will now include \$10 in Scrip rather than \$20. The commission started a discussion on the annual volunteer appreciation event and will continue this planning at the next commission meeting. The Nursing Home Ministry was also discussed.</li> <li>3. Other Commission Information: Commission members were informed Sister Toni will be retiring at the end of June. The Community Life Commission was asked to plan an event to recognize Sister Toni. This event should be scheduled to occur prior to July 1<sup>st</sup>.</li> </ol> </li> </ul>	No council action required.

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TOPIC:	REPORT/DISCUSSION:	ACTION:
	<ul style="list-style-type: none"> <li>• Faith Formation Commission –               <ol style="list-style-type: none"> <li>1. Items Needing Council Approval: None.</li> <li>2. Upcoming Events / Activities of Commission: Council members were directed to the Faith Formation Commission reports that were distributed with the meeting agenda. The commission had a debriefing discussion on the Lenten Intergenerational Night. The Young Adult Ministry was also reviewed.</li> <li>3. Other Commission Information: None.</li> </ol> </li> <li>• Social Concerns Commission –               <ol style="list-style-type: none"> <li>1. Items Needing Council Approval: None.</li> <li>2. Upcoming Events / Activities of Commission: Council members were directed to the Social Concerns Commission report that was distributed with the meeting agenda. The Lenten outreach project is “40 Cans For Lent.” The response to this campaign so far has been very good.</li> <li>3. Other Commission Information: None.</li> </ol> </li> <li>• Stewardship/Evangelization Commission –               <ol style="list-style-type: none"> <li>1. Items Needing Council Approval: None.</li> <li>2. Upcoming Events / Activities of Commission: Council members were directed to the Stewardship/Evangelization Commission report that was distributed with the meeting agenda.</li> <li>3. Other Commission Information: None.</li> </ol> </li> <li>• Worship Commission –               <ol style="list-style-type: none"> <li>1. Items Needing Council Approval: None.</li> <li>2. Upcoming Events / Activities of Commission: Council members were directed to the Worship Commission report that was distributed with the meeting agenda. There are many activities and services on the calendar in the upcoming weeks. The final Stations of the Cross will be on March 25<sup>th</sup> and will be from the perspective of St. Joseph.</li> <li>3. Other Commission Information: None.</li> </ol> </li> <li>• GRACE – No decision has been made yet on a new GRACE President. The start date for the classical school has been postponed for one year since it was not possible to recruit a headmaster for the 2015-2016 school year. This program is to be located at St. Joseph School when it is ready to be offered.</li> </ul>	<p>No council action required.</p>
<p><b>NEW BUSINESS:</b></p> <p>PASTORAL STAFF UPDATES:</p>	<ul style="list-style-type: none"> <li>• Sister Toni has needed to take intermittent time off for a medical condition over the past few months. She is working as she is able but has decided to retire at the end of her current contract, which is June 30<sup>th</sup>. Staffing assignments will be reviewed and adjusted following her retirement.</li> </ul>	<p>Informational; no council action required.</p>

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TOPIC:	REPORT/DISCUSSION:	ACTION:
<p>YOUNG ADULT MINISTRY:</p>	<ul style="list-style-type: none"> <li>• Monsignor Klister is now living at Angel’s Touch Assisted Living. The name of the facility was incorrect in the letter that was in the bulletin. He is doing very well in this setting.</li> <li>• Deacon Patrick Whitcomb is transitioning into senior deacon status. He and his wife, Carolyn, are both experiencing health problems and council members were asked to keep them in their prayers.</li> </ul> <p>A handout was distributed outlining a proposal for a Young Adult Ministry. The focus of this ministry is to reach out to individuals in the age range of 20-45 years old, offering opportunities for group service, social activities, ways to grow in faith, and rooms to rent if interested. The St. Jude Convent will be set up as a Young Adult House with a common sitting room and kitchen and 10-15 rooms that will be available at a very reasonable rent. (A similar program is in place at St. Matthew Parish and has been very successful.) The St. Jude Parish location will serve as the pilot site for this ministry with two of the monthly 9:00 a.m. Sunday Masses focusing on the Young Adult Ministry, including a music ministry. Mike Casey is coordinating this program. Some renovations need to be done to the convent so the plan is to start the program in late summer or early fall. Eventually the program would flow out to all four parishes. With the Quad-Parish Council’s support, Father Don will take the proposal through the remainder of the parish councils and finance committees for approval. When all groups have given approval, information about this new program will be shared in the bulletin.</p>	<p>The Quad-Parish Pastoral Council voted to approve moving forward with the Young Adult Ministry as proposed.</p>
<p>PAPER DRIVE:</p>	<p>The St. Jude Parish Spirit Singers are sponsoring a paper drive to raise money for purchase of a new organ for St. Jude Church. The collection begins on April 11<sup>th</sup> and the dumpster will remain in the parking lot at the church for one week. The plan is to bring the dumpster back every 6 weeks. Once the money is raised for the organ, it was suggested this project continue and that the funds collected either be split between the four parishes or toward another specific project that would be approved for this purpose.</p>	<p>The Quad-Parish Pastoral Council voted to approve continuation of the paper recycling project as a Quad-Parish fundraiser.</p>
<p>COMMISSION UPDATES:</p>	<ul style="list-style-type: none"> <li>• With Sister Toni’s retirement, the Pastoral Staff person assigned to the Community Life Commission will be changing. With the plan for each of the commissions to review their goals and functions in terms of Intentional Discipleship, Father Don suggested this would be a good time for the Community Life Commission to undertake this review. He will be meeting with that group in the near future to begin this process.</li> <li>• Sister Anne Marie will be taking on some of Sister Toni’s duties and, with that change, Andy Huettl will now be assigned to the Social Concerns Commission. Both Sister Anne Marie and Andy will be attending the next Social Concerns Commission meeting to begin the transition. It is also suggested the name of this commission be changed to the Living Justice Commission. This title is felt to better reflect the focus of the group. More discussion about the commission name change will occur at the next Quad-Parish Council meeting.</li> </ul>	<p>Informational; no council action required.</p>

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<b>TOPIC:</b>	<b>REPORT/DISCUSSION:</b>	<b>ACTION:</b>
<p>PARISH PASTORAL COUNCIL POLICIES:</p> <p>PARISH UPDATES:</p>	<p>Father Don distributed a booklet from the diocese entitled “Parish Pastoral Council Policies.” Council members were asked to read and review this information as it is a good resource for the functions and expectations of a pastoral council.</p> <ul style="list-style-type: none"> <li>• The group that has managed Bingo at St. Patrick’s Parish is retiring. If council members are aware of another parish group that might wish to take over this event, contact Father Don.</li> <li>• St. Patrick Parish will celebrate its 150<sup>th</sup> anniversary this year. In honor of this event, a 150<sup>th</sup> anniversary bingo party will be held on April 24<sup>th</sup>. May crowning is scheduled for 6:00 p.m. on April 30<sup>th</sup>. Children from Holy Family School will be participating in this service with fourteen girls dressed in the various apparitions of Mary and it sounds to be a very moving ceremony. An ice cream social will follow after the May crowning. On October 3<sup>rd</sup>, an anniversary Mass is planned followed by a dinner. All Quad-Parish members are invited to participate in the anniversary Mass and the dinner.</li> <li>• The renovations at St. Jude Church will begin on June 1<sup>st</sup> and continue through most of the summer. The St. Jude Parish Masses will be held at Annunciation and St. Joseph Churches but all of the Eucharistic, Liturgical, Music ministers, etc. will be from St. Jude Parish. The renovations are anticipated to be completed by mid-August.</li> </ul>	<p>Informational; no council action required.</p> <p>Informational; no council action required.</p>
<p><b>OLD BUSINESS:</b></p> <p>MARDI GRAS:</p> <p>STATIONS OF THE CROSS REVIEW:</p>	<p>All the bills from the Mardi Gras event are in and the checks to the raffle ticket winners have been mailed. A wrap-up meeting is scheduled for the week of March 30<sup>th</sup>. All the raffle tickets were sold, the food sold out this year, and attendance was very good. Thanks were extended to all who assisted with this event in any way. It was suggested, now that this event is held on a set date rather than the Saturday before Ash Wednesday, the name of the event be changed to something with a winter carnival or winter festival theme. The Mardi Gras decorations could still be used. Some comments have been made about holding this event during Lent, a time that is usually not one for celebration, but it was agreed to focus on the positive aspects of the four parishes working together for a common goal. It was also noted there can be a positive perspective to Lent. One other suggestion was to have the individuals pulling the winning tickets for the side raffles not be ticket purchasers so no assumptions are made about the winners.</p> <p>Council members were asked to share their feedback on this year’s Stations of the Cross. All agreed each service was very moving and had meaning for them. The planners did an excellent job in setting these services up. In response to questions, it was clarified these services were not intended to be a Holy Hour, but rather Exposition and Benediction.</p>	<p>Informational; no council action required.</p> <p>Informational; no council action required.</p>

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 7:55 p.m. The next meeting will be held on April 28th.